

LEAD CARE WORKER Apprenticeship

EMPLOYER FACTSHEET
GROW YOUR OWN TALENT

Train to develop the knowledge & skills of your existing staff to deliver a safe and high quality care service to individuals and make a positive difference to their lives. These high quality standards are developed by the leading industry experts in the UK who are renowned in adult care sector.

Key Information

Level	3
Duration	18 months
Entry requirements	- 16 years or over. - Please contact our Apprenticeship team for further entry requirements.
Delivery	A minimum of 30 hours of on the job training at work place per week including a day/ block release to study theory at our Uxbridge/ Hayes/ Harrow campus
Typical job titles	Lead Adult Care Worker/ Lead Personal Assistant
Key responsibilities	Lead Adult Care Workers may work in residential or nursing homes, domiciliary care, day centres or some clinical healthcare settings. This standard also covers Lead Personal Assistants who can work at this senior level but they may only work directly for one individual who needs support and/or care services, usually within their own home.
Industry - specific requirements	Enhanced Disclosure and Barring Service & Care Certificate
Qualifications	Level 3 Diploma in Health & Social Care (Adults)
Progression	This apprenticeship provides an ideal entry into the occupation and supports progression within the sector.

Choose a Trusted Provider



We are a top provider in London with consistently high success rates



We are the largest college provider of apprenticeships in west London



We work with major companies including British Airways
Brunel University London & Menzies etc.



Government funding may be available. Eligibility and criteria apply

Employers involved in creating this standard:

Woodford Homecare, Barchester Healthcare, CareTech, Creative Support, GDMA Group, Hand in Hands, Hendra Healthcare (Ludlow) Limited, Hertfordshire County Council, Housing and Care 21, Oxfordshire County Council, Surrey County Council, West of England Centre for Inclusive Living (WECIL)

☎ 01895 853780
✉ employers@hruc.ac.uk
🌐 www.hruc.ac.uk/employers
🐦 @HRUCskills



Apprenticeships & Skills
Harrow, Richmond & Uxbridge Colleges

Modules and Content Summary

Knowledge	What is required?
The job they have to do, their main tasks and responsibilities	Their job roles and other worker roles relevant to the context of the service in which they are working. This could include supporting with social activities, monitoring health, assisting with eating, mobility and personal care
The importance of having the right values and behaviours	How to ensure that dignity is at the centre of all work with individuals and their support circles. The importance of respecting diversity, the principles of inclusion and treating everyone fairly
The importance of communication	The barriers to communication and be able to both identify, and determine, the best solutions to achieve success when communicating with the individual they are supporting
How to support individuals to remain safe from harm (Safeguarding)	What abuse is and what to do when they have concerns someone is being abused. The national and local strategies for safeguarding and protection from abuse. What to do when receiving comments and complaints ensuring appropriate and timely actions takes place
How to champion health and wellbeing for the individuals they support and work colleagues	The health and safety responsibilities of self, employer and workers. What to do when there is an accident or sudden illness and take appropriate action. What to do with hazardous substances. How to promote fire safety and how to support others to do so
How to work professionally, including their own professional development of those they support and work colleagues	What a professional relationship is with the person being supported and colleagues. How to work with other people and organisations in the interest of the person being supported
Skills	What is required?
The job they have to do, their main tasks and responsibilities	Support individuals they are working with according to their personal care/support plan. Take the initiative when working outside normal duties and responsibilities
The importance of having the right values and behaviours	Demonstrate dignity in their working role with individuals they support, their families, carers and other professionals
The importance of communication	Use and facilitate methods of communication preferred by the individual they support according to the individual's language, cultural and sensory needs, wishes & preferences
How to support individuals to remain safe from harm (Safeguarding)	Recognise and respond to potential signs of abuse according to agreed ways of working. Work in partnership with external agencies to respond to concerns of abuse
How to champion health & wellbeing for the individuals they support & work colleagues	Lead and mentor others where appropriate to promote the wellbeing of the individuals they support. Demonstrate the management of the reduction of infection, including use of best practice in hand hygiene
Work professionally and seek to develop their own professional development	Take the initiative to identify and form professional relationships with other people and organisations. Demonstrate, manage and support self and others to work within safe, clear professional boundaries
Behaviour	What is required?
Care	Caring consistently and enough about individuals to make a positive difference to their lives
Compassion	Delivering care and support with kindness, consideration, dignity and respect
Courage	Doing the right thing for people and speaking up if the individual they support is at risk
Communication	Good communication is central to successful caring relationships and effective team working
Competence	Applying knowledge and skills to provide high quality care and support
Commitment	Improving the experience of people who need care and support ensuring it is person centred